

Maryborough District Tennis Association

Completion, Lodgement, Protocols and Timelines of Scorecards 2017/18

Completion of Cards

Full Names E.g. 'John Smith' & scores to be written in clear legible handwriting using either a black or blue pen (definitely no pencils due to inability to scan).

For the A Grade Competition, fill out the card with 3 Men's sets, 3 Women's sets and 3 Mixed sets in the spaces provided on the card.

For Modified Competition – A Reserve, B Grade and C Grade being trialled in 2017/18, requiring a new format, fill out the card with 1 Men's set, 1 Women's set and 4 Mixed sets in the spaces provided on the card.

A player from each team to check/verify set scores & match results, then sign the bottom of the card.

New player and clearance details etc to be written on back of card.

Day Pass players are to put their details on the back of card. They are not allowed to play 2 consecutive games with another team.

Lodgement of Cards

Option 1 – By Phone (preferred option)

Take a clear photo of the card and send it to 0407 092 196 (Daniel Potter – Ladder Secretary) including any details of any clearance details/notes on the back of card prior to 5.00pm Monday. Please retain card for two weeks in case of any queries.

Option 2 – By Email

To be scanned and emailed to dpotter_249@hotmail.com prior to 5.00pm Monday. The preferred file format is PDF or JPEG (please detail any clearance details/notes on back of card in email content). Please retain card for two weeks in case of any queries.

Option 3 – Dropped off

Cards are to be dropped off at the Maryborough Tennis Centre clubrooms in Lake Rd, Maryborough by 5.00pm Monday. Cards can be pushed under the front door.